

Rev. 6/2008

PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc/

Church Information Form (Part I) Step 1 of 5

Church/Organization ID 21238
Church/Organization Name Sharon Presbyterian Church
Mailing Address 5201 Sharon Road
City Charlotte State NC Zip Code 28210
Telephone Number 704-553-0869 Fax Number 704-553-9471
Email office@sharonpcusa.org
Web site www.SharonPCUSA.org

Step 2 of 5

Church Size (Select one)

- Under 100 members
 101 - 250 members
 251 - 400 members
 401 - 650 members
 651 - 1000 members
 1001 - 1500 members
 More than 1500 members
 N/A

Average Worship Attendance 398

Church School Attendance 181

Church School Curriculum varies by class

Check if certified as eligible for participation in the Seminary Debt Assistance Program

CIF (Part I) - Step 3 of 5

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

African American
 99 Caucasian
 Chinese
 Hispanic Mexican/Central American
 Hispanic Puerto Rican
 Japanese
 Korean
 Native American
 Taiwanese
 1 Other Asian
 Other

CIF (Part I) - Step 4 of 5

Presbytery _____ of Charlotte _____ Synod _____ Mid-Atlantic _____

Community Type (select one)

Rural Village Town
 Small City Suburban Urban
 Inner City College Recreation
 Retirement N/A

CIF (Part I) - Step 5 of 5

Clerk of Session Details:

Name _____ David Stanford _____

Address _____ 10315 Riesling Court _____

City _____ Charlotte _____ State _____ NC _____ Zip Code 28277 _____

Preferred Phone _____ 704-541-9048 _____ Alternate Phone _____

E-mail _____

FAX _____ church – 704-553-0471 _____

Church Information Form (Part II) Step 1 of 7

Church/Organization ID 21238

Church/Organization Name, City, State Sharon Presbyterian Church, Charlotte, NC

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (CE) | <input type="checkbox"/> Church Educator (non-ordained) |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Campus Ministry |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Pastor (Solo) | <input type="checkbox"/> Church Business Administrator |
| <input checked="" type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Executive |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation) | <input type="checkbox"/> Director of Music (non-ordained) |
| <input type="checkbox"/> Pastor (Tent Maker/Part-time) | <input type="checkbox"/> College/Seminary Faculty |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> College/Seminary Staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> General Assembly Staff |
| <input type="checkbox"/> Mission Pastor | <input type="checkbox"/> Presbytery Staff |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Synod Staff |
| <input type="checkbox"/> Interim Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Executive |
| <input type="checkbox"/> Pastor (Parish) | <input type="checkbox"/> Presbytery/Synod Program Staff |
| <input type="checkbox"/> Pastor (Shared Ministry) | <input type="checkbox"/> Youth Director (non-ordained) |
| <input type="checkbox"/> Executive Pastor | <input type="checkbox"/> Other |

Specify Title (if appropriate) _____

Employment Status

Full Time Part Time Open to Either

Years of Experience Desired

First Ordained Call less than 2 years 2 years or more
 4 years or more 6 years or more 8 years or more

Language Requirements

English Spanish Korean Mandarin Chinese
 Japanese Cantonese Taiwanese Other

Deadline date for this CIF, if any: _____

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? No Yes (If yes, please complete the Yoked Congregation Details Form.)

CIF (Part II) - Step 3 of 7

Brief Church Mission Statement: *Please limit your response to no more than 1500 characters including spaces and punctuation.*

The Mission of Sharon Presbyterian Church is to celebrate God's love and His gift of salvation through Jesus Christ and to proclaim these truths to each other and to the world through the worship of God, the teaching and nurturing of our congregation, and the outreach of our church to the community and to the world.

Vision Statement

We will be a home where all people can rejoice in God's grace, share in the unconditional love He has for us all, and experience the rich power of the Holy Spirit as it calls us to be more than we ever dreamed.

Narrative Questions: *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

Please write a brief description of your church/organization programs or accomplishments.

Sharon Presbyterian Church is a vibrant community of believers dedicated to serving God and reaching out to others. Located on a 23 acre campus in the attractive SouthPark area of Charlotte, SPC has been a beacon of faith and a landmark in the community since 1831, even as that community has changed from rural to suburban to urban. Strengths of this community of faith include active, regular participation in mission and outreach services such as assisting the hungry and the homeless, mission trips for adults and youth, and worldwide missions; sponsoring Boy and Girl Scouts, Fall Festivals, and Vacation Bible School, engaging participation of members as well as the community; a Weekday School; supporting Church family with Presbyterian Women and Men, and Sharon on Wednesday fellowship, including children's programs and adult bible study; ministering to the sick and bereaved through Congregational Nurturing; and being blessed with joyful worship and music through dedicated choirs and a strong professional staff as a part of the Worship and Music Ministry.

In 1994 SPC opened a new worship center and administrative offices. In 2006 SPC adopted a Master Plan to include renovating our current Chapel, constructing a new Education Building, creating a Family Life Center and additional office space to make room for a larger music area. In 2009 we expect to renovate our Chapel into a flexible use facility, with the hope of a new education building to follow in the near future.

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

Sharon Presbyterian Church (SPC) is blessed with a strong lay leadership that is active both inside the church and in the outside community. Our Session is diverse in age and gender. Over eighty current and former elders, many of whom are professionals, business owners, or managers, bring experience and guidance to a congregation that is vibrant and caring. The strong support of volunteers contributes to the consistency of our education and outreach programs. The annual Vacation Bible School is highly regarded as a top program in the community, and the Fall Festival draws many neighbors to our campus.

Half of our membership is under the age of 50, and half became members fewer than ten years ago. While we have members who provide context and experience, they are counter-balanced by members pushing for SPC to find new relevance and purpose for our community and congregation. Although our membership is in decline from its high in 2003, our income over the past ten years increased over forty percent. We constructed our sanctuary in 1994, yet we carry no debt at this time.

Our membership has an impressive history of individuals entering the ministry. Over the past twenty years, six members were ordained. Currently, two members are nearing completion of their study at Union PSCE-Charlotte.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

Grounded by our worship of God, we stand firmly in the Reformed tradition through the preaching of the Word and the administering of the Sacraments. We believe God calls us to love and care for each other and welcome others into the community of faith. We emphasize stewardship of talents and treasures. This stewardship manifests itself in outreach, Christian Education, and support of missions, seminarians, and Presbytery work. We endeavor to function and relate to others as a Christ-centered church, knowing that our call is not to create our own ministry, but to follow Christ and participate in his ministry.

CIF (Part II) - Step 4 of 7

References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Dr. Richard M. Cromie, Ph.D., D.D.
Address 2851 Bella Sera Way, Matthews, NC, 28106
Phone Numbers church 704-553-0869, 704-846-1530, 704-849-0901
Relation Interim Pastor, Sharon Presbyterian Church
President, Desert Ministries Inc., Box 747, Matthews, NC, 28106
E-mail Cromie@Sharonpcusa.org

Name Reverend Meg Shaw-Skidmore
Address 9118 Arbor Glen Lane
Charlotte, NC, 28210
Phone Numbers cell 704-756-7228
Relation Former Interim Associate Pastor, Sharon Presbyterian Church
Interim Pastor, First Presbyterian Church, Pageland, SC
E-mail

Name Reverend Terry L. Hanna
Address PO Box 549, Bryson City, NC, 28713
Phone Numbers church 828-488-2480, cell 828-736-7727
Relation Former Associate Pastor, Sharon Presbyterian Church
Pastor, Bryson City Presbyterian Church, Bryson City, NC
[E-mail](mailto:thanna@bcpcusa.org) thanna@bcpcusa.org

CIF (Part II) - Step 5 of 7

Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

Worship:

Regularly lead worship

A strong preacher who will consistently provide clarity to the message and draw people to Sharon for worship and involvement in the congregation and its outreach

Serve communion, perform baptisms, weddings, and funerals

The Pastor will provide opportunities for other pastors to be involved as seems appropriate

Pastoral Care:

Perform pastoral care duties on a weekly basis in conjunction with Associate Pastors

Administration:

Guide strategic vision and provide leadership on priorities

Manage associate pastors and non-professional staff including monitoring of schedules

Advise on anticipated facilities projects and related capital campaign

Staff Liaison to following ministries:

Vision (Long Range Planning)

Worship and Music

Administration

Stewardship (Finance)

Education:

Expand congregation's understanding of the Bible through occasionally leading Sunday School classes, conducting bible studies, and facilitating special educational programs for all ages.

Train lay leaders.

Description of characteristics and qualifications needed in a person who would fill this position.

The Pastor accepting this call will arrive full of the Spirit and will be prepared to spread God's word through preaching, teaching and leading the congregation. This Pastor should be someone who brings excitement and passion to the pulpit through challenging sermons that are grounded in the Reformed tradition. We require organizational skills to help us address concerns that our Session is of appropriate size and is utilized efficiently, that leadership communicates effectively with the congregation, and that our lay leadership is adequately trained. This candidate must be a good listener who demonstrates a friendly, loving, and compassionate manner to the staff and congregation, while also providing a focus of function and accountability. As the head of staff of two associate ministers, the Pastor will be a mentor and administrator who can guide and inspire the staff to instill in the congregation a Christ-centered approach to the changing realities of our church and community. Because of our history since 2003 of the death of our Pastor of 14 years, 2 Interims and a Pastor of only 3 years, our congregation senses a real need for leadership that will galvanize and unite us in purpose. Therefore, the Pastor must be willing to meet the challenge of leading an established church, with our lifetime members and our new members, those who favor tradition and those who value new approaches, to experience the rich power of the Holy Spirit as it calls us to follow Christ.

Primary Skill Choices: Select up to 10 skills from the list below which you would like to see in the person filling this position.

- Administration of Programs
- Adult Ministry
- Building Renovation/Property Development
- Choir Directing
- Community Ministries
- Conflict Management/Mediation Skills
- Congregational Fellowship
- Congregational Redevelopment/Revitalization
- Counseling
- Curriculum Building
- Development of New Educational Experiences
- Evaluation of Program and Staff
- Facility Management
- Financial Management
- Governing Body Ministry
- Hospital and Emergency Visitation
- Instrumental Music
- Leadership Development
- Leading Music Ministry
- Management of Building Usage
- New Church Development
- Older Adult Ministry
- Organizational Leadership and Development
- Pastoral Care
- Preaching
- Project Management
- Rural Ministry
- Small Membership Church Ministry
- Staffing/Human Resources
- Strategic Planning
- Training Volunteers
- Urban Ministry
- Youth Ministry
- Transitional/Interim Ministry
- Young Adult Ministry
- Administrative Leadership
- Budget Preparation
- Children's Ministry
- Communication (Written/Oral)
- Community Service and Leadership
- Congregational Communication
- Congregational Home Visitation
- Corporate Worship/Sacraments
- Cross Cultural Collaboration/Cultural Proficiency
- Defining Program Needs
- Ecumenical and Interfaith Activities
- Evangelism
- Family Ministry
- Fund Raising
- Group Process Facilitation
- Information Technology
- Involvement in Mission Beyond Local Church
- Leadership of Staff/Volunteers
- Legal/Tax Matters
- Management of Equipment Resources
- Office Management
- Organization /Administration
- Parliamentary Expertise
- PCUSA Polity/Constitutional Knowledge
- Problem Solving/Decision Making
- Public Relations
- Scholarship/Publishing
- Spiritual Development
- Stewardship and Commitment Program
- Teaching



Compensation and Housing. *A range is needed for matching purposes. The maximum salary is not published anywhere.* Effective salary is cash salary plus housing allowance or manse value and other compensation considered “effective salary” by the Board of Pensions of the PC(USA).

Minimum **Effective** Salary \$75,000 _____ Maximum **Effective** Salary _____ Negotiable

Housing Type _____ Manse
 X Housing Allowance
 _____ Open To Either
 _____ Not Applicable (*For Non-pastoral Positions Only*)

Geographic Choices.

 X **Suggest individuals from anywhere in the United States** (or)
 _____ **Suggest individuals only from specific areas checked below.**

- | | |
|----------------------|----------------------------|
| _____ Alabama | _____ Alaska |
| _____ Arkansas | _____ Arizona |
| _____ California | _____ Colorado |
| _____ Connecticut | _____ District of Columbia |
| _____ Delaware | _____ Florida |
| _____ Georgia | _____ Hawaii |
| _____ Idaho | _____ Illinois |
| _____ Indiana | _____ Iowa |
| _____ Kansas | _____ Kentucky |
| _____ Louisiana | _____ Maine |
| _____ Maryland | _____ Massachusetts |
| _____ Michigan | _____ Minnesota |
| _____ Mississippi | _____ Missouri |
| _____ Montana | _____ Nebraska |
| _____ North Carolina | _____ North Dakota |
| _____ New Hampshire | _____ New Jersey |
| _____ New Mexico | _____ New York |
| _____ Nevada | _____ Ohio |
| _____ Oklahoma | _____ Oregon |
| _____ Pennsylvania | _____ Puerto Rico |
| _____ Rhode Island | _____ South Carolina |
| _____ South Dakota | _____ Tennessee |
| _____ Texas | _____ Utah |
| _____ Vermont | _____ Virginia |
| _____ Washington | _____ West Virginia |
| _____ Wisconsin | _____ Wyoming |

CIF (Part II) - Step 6 of 7

Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

Yes
 No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church "*...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus.*"

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

Yes
 No

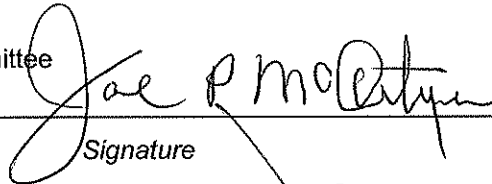
CIF (Part II) - Step 7 of 7

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Joel P McIntyre
Address 7900 Bradenton Drive
City Charlotte State NC Zip Code 28210
Preferred Phone 704-277-6551
Alternate Phone 704-556-7620
FAX 704-248-8949
E-mail Address for PNC Communications: joel.mcintyre@yahoo.com

Endorsements

Pastor Nominating Committee
or Search Committee


Signature

Date 17 March 2009

Clerk of Session


Signature

Date 18 March 2009

Committee on Ministry


Signature

Date 17 March 2009

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.